

REQUEST TO TRANSFER OFFICES



Suburban West REALTORS® Association
100 Deerfield Lane, Ste. 240
Malvern, PA 19355

Phone: 866-495-SWRA
Fax: 610-560-4801
Email: tlavelle@suburbanwestrealtors.com

Use this form to notify Suburban West REALTORS® Association when a licensee has transferred from one Suburban West REALTOR affiliated office to another Suburban West REALTOR affiliated office.

NOTE: This form does not replace or fulfill Pennsylvania's Real Estate Commission requirement nor does it replace or fulfill TREND's requirement.

AGENT INFORMATION

NAME: _____

LICENSE #: _____

Office Use Only:

Member # _____

OFFICE INFORMATION

LEAVING OFFICE OF: _____ OFFICE NAME AND CITY REQUIRED

TRANSFERRING TO OFFICE OF: _____ OFFICE NAME AND CITY REQUIRED

REQUEST MADE BY: Licensee Broker/Office Manager of Receiving Office

PRINT NAME: _____ DATE: _____

SIGNATURE: _____ LICENSEE OR AUTHORIZED OFFICE MANAGER SIGNATURE REQUIRED

NOTES:

You may send this completed form to Suburban West REALTORS® Association, care of Tina Lavelle:

- a PDF via email (tlavelle@suburbanwestrealtors.com),
- via fax (610-560-4801) or
- via mail (100 Deerfield Lane, Ste. 240, Malvern, PA 19355)