



2020 Professional Standards Committee

Appointments Available

Realtor® Members interested in an appointment to the 2020 Professional Standards Committee, should review the job description and qualifications that follow.

Job Description: Grievance Panels: Grievance Panels are called as needed to review ethics complaints and requests for arbitration received by the Suburban West Realtors® Association. The Grievance Panel serves as a screening committee to determine if the ethics complaint or arbitration request should be forwarded to a hearing panel.

Meetings are held at the Association office and can last anywhere from 20 to 90 minutes. The time frame is dependent on the number and complexity of cases to be reviewed.

Job Description: Hearing Panels: Hearing panels meet as needed to hear testimony and evidence from the parties to determine if the Code of Ethics OR to determine procuring cause.

Suburban West is part of a regional co-operative with the Bucks County, Montgomery County and Greater Philadelphia, and Lehigh Valley Associations of Realtors®. Hearing panelists may be called on by and must be willing to travel to any one of the five locations. The hearing process can last anywhere from 1.5 hours to a full day.

Training and Qualifications:

Mandatory training is provided. Mandatory training typically takes place in March or April of each year. Dates and locations should be available in early 2020. First year committee members will also attend a half day orientation in January or February.

Suburban West strives to have the most diverse and knowledgeable committee possible. Every effort is made to assemble a professional and effective committee that is balanced in every possible aspect including, but not limited to:

- number of years as a Realtor® (Minimum one year from date of orientation required)
- number of years in the real estate business
- areas of real estate expertise
- position in firm (broker, agent, manager)
- size of firm
- geographic location of firm
- member's receptiveness to training/instruction
- No member may serve who has been found in violation of the Code of Ethics within a three-year period prior to the service year. Any member found in violation of the Code of Ethics during their service year will be required to step down.

If interested, send an email to Ptansey@suburbanwestrealtors.com In the body of the email please include a statement describing why you want to serve on the 2020 Professional Standards Committee.

Deadline for application is October 25, 2019.